



## Stax Museum of American Soul Music Field Trip Grant

The Stax Museum of American Soul Music offers transportation grant opportunities to Shelby County Schools teachers of grades 3-12 in Title I schools. The purpose of the grant program is to offset the transportation costs to the Stax Museum. These grants provide funding for students in eligible schools to visit Stax Museum at no cost to the school district by supplementing or covering transportation costs. Although school groups touring the museum year-round are charged a discounted rate for groups of fifteen or more, schools receiving a field trip grant will receive a special rate.

---

### I. Basic Applicant Information

School Name and  
Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

[Preferred dates for the Stax Museum of American Soul Music Field Trip Grant are between January 2, 2018 and March 30, 2018. Reservation forms must be completed and confirmed at least three weeks in advance.]

Please select your top four preferences for a field trip date. Include the date, day of the week, and time. Applicants will be notified of assigned date and time once their application has been approved. Note: The Stax Museum is **closed** on **Mondays**.

Preference 1:

Preference 2:

Preference 3:

Preference 4:

Please select the grade level(s) of you students that you intend to bring to the Stax Museum:

___ 3 <sup>rd</sup>	___ 6 <sup>th</sup>	___ 9 <sup>th</sup>	___ 12 <sup>th</sup>
___ 4 <sup>th</sup>	___ 7 <sup>th</sup>	___ 10 <sup>th</sup>	___ Other, please specify:
___ 5 <sup>th</sup>	___ 8 <sup>th</sup>	___ 11 <sup>th</sup>	_____

## **II. Educational Opportunities**

The Stax Museum of American Soul Music houses the history of the Memphis soul sound and the spirit of creativity, opportunity, and passion that emanated from the corner of College Street and East McLemore Avenue in the sixties and seventies. As students embark on a learning expedition through the former music studio, they increase their learning in all content areas – with an emphasis on literacy, music, and history.

### **III. Grant Eligibility and Requirements**

- Grant applications must show that the visit to the Museum is aligned with the district’s learning goals and the state’s learning standards and includes all students in the class.
- Educators from eligible schools in Shelby County of students in grades 3-12 may apply.
- The application must include a budget showing transportation costs and number of students.
- All applications must be submitted by October 15. Grant award notifications will be given by November 15.
- The minimum number of students is 20 and the maximum number of students is 100.

## **IV. AWARD CRITERIA**

### **Application Format:**

Narratives should be typed, concise and no more than **two single-spaced pages**, excluding the enclosed budget page. The font size should be no smaller or larger than 12-point type. All narrative pages should be numbered consecutively.

### **Project Description:**

1. Please explain why you wish to visit the Stax Museum of American Soul Music by emphasizing the student-centered educational needs that this field trip will address.
2. How many students will be included in this field trip? Please include the grade level(s) and other relevant demographic information.
3. Please share other important information about this field trip. Is this an individual class or multiple classes? Please explain. How will you share this experience with other teachers/students?
4. What materials and/or accommodations will your students need the Stax Museum to provide in order to ensure a successful tour?
5. Provide your preferred tour dates. Please note that requested tour dates that fall on the weekends, after business hours, on nationally observed holidays, and during school breaks will not be considered.

## **Selection Criteria:**

The following selection criteria will be used to evaluate applications and make monetary awards. The maximum number of possible points for all selection criteria is 50 points. The maximum score for each category is indicated in parentheses.

### **1. Goals and Objectives (10 Points)**

Identify two or more clearly defined goals with measurable objectives and show how they are connected to students' academic and social needs.

### **2. Relevancy (5 Points)**

Explain how the tour of the Museum will assist in meeting district, state, and/or national standards in social studies/history, English/Language Arts, or music. If another subject is the focus, please explain the museum visit's relevancy to the subject matter.

### **3. Curriculum Alignment & Activities (20 Points)**

Identify the learning objectives that the visit to Museum will address. Describe how the visit will address these learning objectives and standards and how it will increase student knowledge. Explain how you will prepare students for this visit to the Stax Museum of American Soul Music. Detail all pre-visit activities/lessons. Include a detailed list of planned activities onsite and/or post-trip activities connected to the learning objectives. \*Post-trip exemplars and feedback forms must be submitted within two weeks of the museum visit.

### **4. Student Assessment/Evaluation (10 Points)**

Explain how you will assess the impact of the visit on the students by including an evaluation tool to assess student impact in regard to goals and objectives.

### **5. Budget (5 Points)**

Include the total amount requested for **transportation costs** to and from the Stax Museum. If the requested amount will not cover the entire transportation cost, please indicate how you will fund the remaining costs. Invoices must include administrator's signature.

## **HOW TO APPLY**

Mail the application and all related documents to:

Youth and Community Education Manager  
Stax Museum of American Soul Music  
926 E. McLemore Avenue  
Memphis, TN 38106

OR Fax the application and related documents to: **901-507-1463**